



# Build Volunteer General Information

**Build Day Schedule:** All volunteers should arrive by **7:00am** for registration. The build day begins promptly at **7:30am** with a safety meeting. Our goal is to stop work at approximately **3:30pm**. If one house finishes early for the day, those volunteers pitch in on other houses. We build as a community; starting together and ending together.

**What to Wear:** Sturdy boots are best. Tennis shoes are acceptable. **(NO sandals, flip flops, open toes, open heels, high heels, etc.)** Wear work clothes appropriate for the weather. (Bring a warm jacket, gloves, and hat if it's cold) Use sunscreen because you might be in the sun all day. Leave jewelry and other valuables at home. Chances are you'll get dirty!

**Construction Zone:** The Habitat build site is a working construction zone. Be aware of your surroundings. Look for uneven terrain, electrical cords, nails, and other possible hazards. USE CAUTION.

**Tools:** HFHGN has tools available for everyone at the jobsite. If you bring your own, label them clearly. If they get left or lost at the jobsite, they may be lost forever! Do NOT bring power tools or nail guns of any kind.

**Weather Delays: NONE -** If you sign up to volunteer, we are counting on you to be there. If weather ever makes the site dangerous, the Construction Director will ensure the safety of all volunteers. If you wake up and it's raining, put on a poncho and come to the jobsite!

**Safety:** Safety must be everyone's main focus on the jobsite. Please use the earplugs, safety glasses, dust masks and hardhats that we provide. HFHGN is a Drug Free Workplace. The unlawful manufacture, distribution, dispensing, possession, or use of controlled substances is prohibited on all build sites.

**Release Forms:** All volunteers must complete the online Habitat for Humanity volunteer release form before they are allowed to help at the build site. To complete the form, follow these steps:

1. Read the Safety Handbook.  
<http://www.habitatnashville.org/sites/default/files/Safety%20Handbook%20~%202013.pdf>
2. Visit [http://www.habitatnashville.org/volunteer\\_form](http://www.habitatnashville.org/volunteer_form) and complete the online form.
3. You will be instructed to print and bring a copy with you to check in at the build site.

**Age Guidelines:** No one under 16 is allowed at the build site for any reason. Young people 16 or 17 may volunteer if they are accompanied by an adult at least 21 years of age, in a ratio of 1 adult per 5 youth. They may not climb on the roof, use ladders or power tools. Parent/legal guardian must sign their release form. Volunteers should be prepared to show proof of age.

Everyone is invited to attend the dedication ceremony...including kids of any age.

**Food:** All volunteers and volunteer groups are responsible for providing their own snacks, water, and lunch for the day. The entire build site will break for lunch at **11:30 sharp**. If you have lunch delivered for a group, it will need to be at the build site **by 11:15am**.

*Habitat does not accept court-mandated community service nor can provide proof of service to the courts. ANY SCHOOL COMMUNITY SERVICE NEEDS TO BE PRE-APPROVED.*